

ADP COUNCIL OF THE SOUTHEASTERN STATES

1776 PEACHTREE STREET, N. W., Rm. 512 • ATLANTA, GEORGIA 30309

May 9, 1978



Dear

Enclosed is the first set of minutes relating to the Federation of ADP Councils. I have entitled these "Special Committee Report" as this initial action was taken as a committee of our Council. Future reports and minutes of meetings will be recorded as those of the Special Committee of ADP Councils on the Federation. An exact title of the group has not been selected.

I must apologize for the delay in getting this information to you, as recent events indicate that I misunderstood some of the final agreements made at the Atlanta meeting. My understanding of the conclusions drawn and agreements made are those as outlined in the last three paragraphs of the minutes. Telephone conversations during the week of May 1 with a couple of the people who were present at the meeting led me to believe that the participating Council Executive Committees were expecting input from me prior to their sending me information on their intentions to participate further in the federation. I regret the misunderstanding and, therefore, I am forwarding these minutes in lieu of waiting for the input I had anticipated.

It is now May 9 and I do not believe there is sufficient time for me to receive input from all the councils, consolidate it, and return it to the councils prior to the meeting in San Antonio June 5-7, 1978 (Copy of the announcement of that meeting is enclosed). Therefore, I suggest the following as an alternative:

(1) At your earliest convenience send me the material as outlined in the attached minutes, i. e., your council's decision to participate or not to participate in the federation, and some suggestions as to purpose and goals.

2. I will then consolidate and synthesize this information and prepare sufficient copies of the consolidated material so that everyone attending the meeting in San Antonio will have a copy. I will bring this material to San Antonio with me. However, I suggest you also bring your copies of the material you send to me.

EXECUTIVE COMMITTEE

ROBERT L. SCHAFER
President
U. S. Department of Agriculture

DM TAYLOR
Vice President
Tennessee Division of Information
System Services

GUYTON C. DUKELAND JR.
Secretary, Treasurer
General Services Administration

EDWARD G. HINDSPER
Past President
Alabama Energy Management Board

E. H. MEINA
Past President
U. S. Army Corps of Engineers

MARTIN REEDORF
VAC ADP Councilor
Tennessee Valley Authority

2.

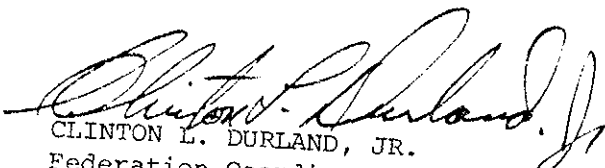
3. Prior to our meeting in San Antonio each person attending the federation meeting will be provided a copy of the consolidated material for study so that it can be discussed effectively at the meeting.

I would also suggest that along with the above mentioned purpose and goals, you add an additional list of suggested agenda items. I do think the first item on the agenda, however, would be discussion of the input from participating councils. Once it is resolved that sufficient participation and support will follow, we can then consider formation of the necessary organizational steering committee and sub-committees to put the federation together.

As of this writing I am planning on being in San Antonio sometime during the afternoon of June 4. I would appreciate a call or a short note from each of you who plans to attend letting me know when you will arrive and how long you will be at the meeting. I feel this is necessary so that the San Antonio council can provide us meeting space and we can plan our meeting so as not to conflict with their planned functions. Since there is the possibility that some of the councils may have elections or changes of officers between now and the first of June, I would suggest that the newly elected officials attempt to retain the same representatives that were sent to the Atlanta meeting for the purpose of historical continuity in the development of the federation. In the hope that this will be the case, I am taking the liberty of providing a copy of this letter which is sent to the chairperson of each council to each person who was present at the first meeting. I am also sending a copy to the chairpersons of those councils who were unable to send representatives so that they may also participate if possible.

Again, I would appreciate your input on attendance at your earliest convenience. If you have any questions regarding the first meeting or the meeting planned for San Antonio, you may reach me on FTS 257-3457, AV 588-3591, or 404-881-3457.

Sincerely,



CLINTON L. DURLAND, JR.
Federation Coordinator

Enclosure

SPECIAL COMMITTEE REPORT
FEDERATION OF ADP COUNCILS EFFORT
Atlanta Meeting, March 23, 1978

GROUP: ADP Council Executives (or proxies) representing 8 of the 13 active Councils in CONUS.

DATE: March 23, 1978

LOCATION: Sheraton-Atlanta Hotel, Atlanta, GA. (ADP Council of the Southeastern States 5th Annual ADP and Telecommunications Information Seminar and Exposition.)

CHAIRMAN: Clinton L. Durland, Jr, Secretary-Treasurer, ADP Council of the Southeastern States.

PARTICIPANTS: See attached list.

PURPOSE:

- (1) To discuss the degree of interest and potential support for uniting all ADP Councils under some form of Federation, and
- (2) If sufficient support and interest is evident, set some realistic objectives for accomplishing a Federation.

SYNOPSIS OF DISCUSSION: Clint Durland opened the meeting with an informal background briefing on the efforts made by other individuals and groups to coordinate the activities of all Councils. Persons and groups mentioned:

- 1972 - Clem Aldrich, GSA, Boston, MA, and a representative from the Bureau of the Budget (now OMB) discussion at a GSA meeting in Washington, D.C.
- 1972 - Clark Renninger, Presentation to the ADP Council of the Southeastern States.
- 1973 - Jules B. DuPeza, Chairman, IAC/ADP letter to all ADP Councils to update records of IAC and continue Clark Renninger's efforts.

Questionnaire from IAC to all ADP Councils.

Summary of ADP Council responses.
- 1975 - ADP Council of the Southeastern States invitation to all ADP Councils to meet in New Orleans for discussion of an Alliance of Councils.
- 1976 - ADP Council of the Southeastern States offer to IAC and FADPUG to host a Federation meeting in Atlanta, GA.
- 1977 - FIPCO of New York attempt to bring together a group in New York to develop an approach to federating the Councils.

1978 - ADP Council of the Southeastern States invitation to all known active councils to discuss the Federation at a meeting in Atlanta on March 23, 1978.

Following the background briefing, the Council representatives discussed some pros and cons of the value of a Federation. It was concluded that sufficient interest in a Federation was evident by virtue of eight of thirteen councils sending delegates.

Various points of view regarding how a Federation should be structured followed. No final conclusions were drawn as it was suggested that each council needed the concurrence of its membership prior to committing to participation in the Federation.

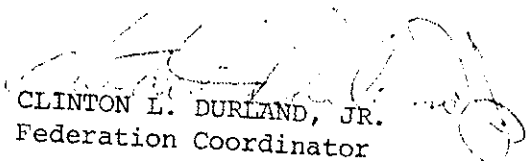
Discussion was held on the main values of federating. Some of the purposes and values evolving from the comments were:

- a. The Federation would provide a two-way channel of communications between the regulatory agencies and the end user of government ADP and telecommunications resources.
- b. Coordination of all councils' activities could assure nationwide emphasis on issues of importance.
- c. Distribution channels of a Federation could expedite distribution of information to the end user; e. g.,
 - New Regulations
 - Policy changes
 - ADP and Communications legislation
 - Technological up-dates
 - Job openings
 - Etc.

The group agreed that it would be necessary to discuss the values and purpose of a Federation with its membership and with their full Executive Committees. A question was raised regarding consolidation of the individual councils' responses and distribution of the consolidated material. The services of Clint Durland were volunteered by E. D. Dancy, Director, Agency Services Coordination Division, ADTS/GSA. An impromptu election was conducted and Clint Durland was confirmed as the Coordinator for the Federation effort by a show of hands.

It was decided by the group that they would discuss the Federation effort with their respective councils. If their membership concurred in participating, the individual councils would develop a purpose for the Federation and provide a list of goals and/or objectives to the Federation Coordinator within 30 days. The Coordinator would synthesize the input into a single document, attach the input material and redistribute the information to all councils within two to three weeks.

Joe Muniz, President, San Antonio Federal ADP Council, invited all participants of the Federation effort to reconvene at the San Antonio Council meeting June 2-5 for the purpose of establishing a Federation Organizational Steering Committee. The invitation was accepted contingent upon responses from the participating Councils indicating that the Federation effort would proceed.



CLINTON L. DURLAND, JR.
Federation Coordinator

Enclosure

PARTICIPANTS IN THE FIRST MEETING
TO FEDERATE GOVERNMENT ADP COUNCILS
Atlanta, GA, March 23, 1978

<u>Name</u>	<u>Council</u>	<u>Phone</u>
Clint Durland	ADP Council of the Southeastern States	FTS 257-3457 404-881-3457
Joe Muniz	San Antonio Federal ADP Council	512-536-3168
Bob Dove	San Antonio Federal ADP Council	817-334-3684
Dan Foster	Region 6, GSA	816-926-5190
Jim Taylor	ADP Council of the Southeastern States	615-741-2569
Kathryn Hicks	ADP Council of the Southeastern States	615-755-2031
Bob Reeves	New Orleans ADP Council	FTS 685-6401 504-255-6401
John C. Lynn	ADP Council of the Southeastern States	205-453-5518
Robert L. Schafer	ADP Council of the Southeastern States	FTS 534-4515
Lucille Ondler	FADPUG, Washington, DC	FTS 235-1139
Clement Adlrich	Federal Info Processing Council of NE	FTS 223-6277
Paul Hann	Federal Info Processing Council of NE	AV 256-3507
Tom Donovan	Federal Info Processing Council of NE	AV 478-2811 617-861-2811
Gordon Brunow	FIPCO, NY/NJ	FTS 264-3631
Clarence (Robby) Roberts	FIPCO, NY/NJ	FTS 264-3632
Donald V. Freeman	FIPCO, NY/NJ	AV 880-2071 201-328-2071