

SECTION 2: INFORMATION ABOUT THE PROJECT/PROGRAM

In this section you are asked to provide some basic information about the project or program. This includes a description of the program or project, an explanation of why it was undertaken and what benefits were expected, when it became operational, the identity of the sponsoring government agency and what other organizations (if any) played a key role. Most answers have a size limit; 1600 characters is approximately 250 words.

Please put your answers in plain English so that members of the public and those who are not technology experts can easily understand what you did, why you did it and why it was good for the government and the citizen.

4. **Program/project description** (REQUIRED: describe what this program or project does. Limit 1600 characters)

5. **Why was this program/project undertaken and what benefits were expected?** (REQUIRED: Explain the purpose of this program or project? What problem was it intended to solve? Limit 1600 characters)

6. **Operational Date of Program/Project** (REQUIRED: Indicate when this program/project became operational. Only programs/projects that have been operational prior to June 1, 2010 and have demonstrated results are eligible to be nominated.)

Operational date:

7. **Partnering Organizations** (OPTIONAL: Many projects are the result of a collaborative effort that involves multiple organizations. These may be other government agencies, private sector contractors or non-profit organizations. You are invited to identify any other organizations that played a key role in the development or operation of the program or project that should be recognized as part of this nomination. If you are submitting in the Intergovernmental Collaboration category, please identify the other government agencies involved in the project.)(Limit 800 characters).

SECTION 3 – JUDGING CRITERIA

Nominations need to address each of these criteria. The elements in each criterion are to illustrate the type of information the judges need to evaluate your nomination. The elements are not intended to be all inclusive. It is more than ok if your project addresses only one element in a particular criteria (e.g. lowering cost to deliver the mission in the “Efficiency in Mission Delivery” criterion). The judges would rather have sufficient quantitative and/or qualitative information that convincingly demonstrates the project’s success with one particular element than scant evidence showing how your project addresses multiple elements.

Please put your answers in plain English so that members of the public and those who are not technology experts can easily understand what you did, why you did it and why it was good for the government and the citizen.

8. **Adherence to Category Theme:** Show how the project embraces the category for which it is being nominated. (Elements: Enhancing the User Experience; Innovation in the Use of Social Media; Intergovernmental Collaboration; Improving the Workforce; Operations of Government; or Going Green)(Limit 1600 characters)

9. **Efficiency in Mission Performance:** How did you enhance or improve the performance of the organization's mission: (Elements: Lowering costs to deliver the mission; Improved utilization of agency resources; Reduced or eliminated time to deliver services; Improvements to process and methodology resulting in positive impact on mission delivery) (Limit 1600 characters)
10. **Alignment to Objective:** How well did your project meet the objectives originally envisioned? (Elements: Address the original requirement; Solve the problem; Within scope, cost, and schedule limits) (Limit 1600 characters)
11. **Multiple Stakeholder Collaboration:** How well did you collaborate with your stakeholders (e.g. users, IT department, program managers, other agencies, private sector, etc. (Elements: Improvements and/or expansion of mission services beyond historical constituency; Increased transparency and improved governance between/among agencies and constituents; Innovation in acquisition to enable multi-sector (government-industry) workforce collaboration) (Limit 1600 characters)

12. **Enhancing the Stakeholder experience:** Do your stakeholders (e.g. customers) like and use the system? (Elements: Enhance customer satisfaction and quality of experience during mission delivery; Enhance customer engagement for openness and transparency; Application of customer relationship management processes and/or system for mission delivery) (Limit 1600 characters)
13. **Leveraging Technology and Innovation:** What role does new or existing technology have in your solution? (Elements: Innovative application of existing or new technologies to deliver the mission; green IT to lower carbon footprint of the mission; Security innovations in mission delivery; best practices) (Limit 1600 characters)
14. **Span of Influence:** What is the long-term value of your solution? (Elements: Solution sustainability (e.g. will it last, can others use it); Impact of solution within your and other organizations; Change management; Overcome existing barriers.) (Limit 1600 characters)

15. **Additional information** (OPTIONAL: Use this section to provide any additional information you would like the judges to consider. You may also use this section to list web sites, articles or other information that would assist the judges in understanding the purpose of this program or project. Please note that judges are not required to review information beyond that contained in the nomination.)(Limit 1600 characters)

SECTION 4: NOMINATOR INFORMATION

16. **PERSON SUBMITTING NOMINATION** (REQUIRED: Identify and provide the contact information for the person submitting this nomination. This is the individual who will be contacted if we need additional information about the nomination and once the judges have reached a decision.)

Name:

Title:

Organization:

Telephone:

Email:

17. **GOVERNMENT OFFICIAL APPROVING THIS SUBMISSION** (REQUIRED: To ensure that this nomination is authorized by the agency, an appropriate government official with direct knowledge of the program/project must authorize submission. Federal employees must be at the GS-14/O-4 level. Identify this person.)

Name:

Title:

Organization:

Telephone:

Email:

DEADLINE FOR NOMINATIONS: December 17, 2010

SUBMIT NOMINATIONS TO: Upload on the ACT-IAC web site at www.actgov.org/EGnominations.
You may also email the completed nomination to ExcellenceGov@actgov.org or fax it to 703.208.4805, ATTENTION: 2011 Excellence.gov Awards

FOR FURTHER INFORMATION: Miranda Braatz
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